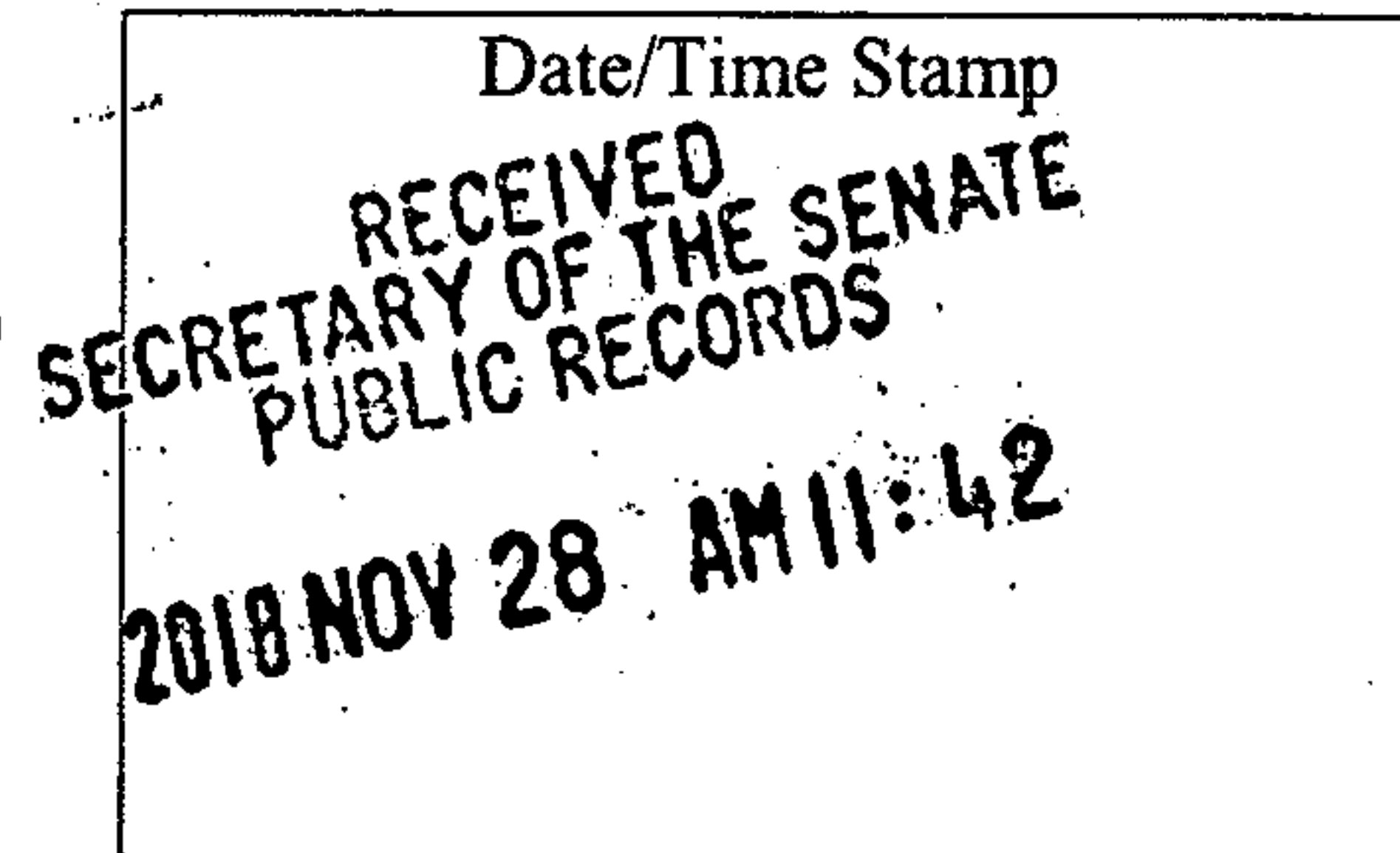


COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION



Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Christopher Lynch

Employing Office/Committee: Senator Benjamin L. Cardin

Travel Expenses Paid by (List all sources): Malaria No More Fund

Travel Date(s): August 5-9, 2018

Description/Title of Attached Forms: Employee Post-Travel Disclosure of Expenses, Private
Sponsor Travel Certification Form

Purpose of Amendment (describe the reason for amending original submission): Post-Travel Disclosure form was not fully readable and is now signed.

Private Sponsor Travel Certification Form is now the final version.

11/27/18
(Date)

CLW.3L
(Signature of Traveler)

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)
Malaria No More Fund

Private Sponsor(s) (list all): _____
August 5-9, 2018

Travel date(s): _____
-None-

Name of accompanying family member (if any): _____
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|---|---|--|--|
| <input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount | Total: \$3211 Vans: \$145 Airfare: \$3066 | Total: \$492.50 Dakar: \$140/night x3 Kaolack: \$72.50/night x1 | Total: \$125 Dakar: \$50/day Kaolack: \$25/day | Total: \$150 Trip Insurance: \$130 Incidentals (Water, Insect Repellent): \$20 |


Expenses for Accompanying Spouse or Dependent Child (if applicable):

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|--|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount | | | | |

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See post-trip itinerary, which includes this requested information.

11/27/18
(Date)


CHRISTOPHER W. LYNN
(Printed name of traveler)


(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/27/18
(Date)


(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): Malaria No More Fund (MNM)
 2. Description of the trip: Fact finding mission to witness firsthand the U.S. government's efforts to combat vector borne diseases like malaria and other key global health and development challenges in Senegal.
 3. Dates of travel: August 5 - August 10, 2018
 4. Place of travel: Dakar and Kaolack, Senegal
 5. Name and title of Senate invitees: See attached
 6. I *certify* that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Malaria No More is the sole sponsor and paying for 100% of this trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

MNM is a 501c (3) organization committed to ending deaths from malaria. The purpose of this trip is to demonstrate how the United States government is playing the leading role to help end deaths by this disease.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

MNM's history of trips include Tanzania in 2012, Senegal and Switzerland in 2015, Thailand and Myanmar in 2015, Thailand and Cambodia in 2017, Zambia and Haiti in 2017.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

MNM hosts briefings on malaria and wider health issues on Capitol Hill quarterly.

16. Total Expenses for Each Participant:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses |
|---|---|--|--|---|
| <input checked="" type="checkbox"/> Good Faith estimate | Total: \$3130 Flights: \$3000 Vans: \$130 | Total: \$748 Dakar: \$167/per night (4 nights) Kaolack: \$80/per night (1 night) | Total: \$175 \$50 daily in Dakar \$25 daily in Kaolack | Total: \$150 Visas: \$0 Trip Insurance: \$130 Incidentals (Water, Sunscreen, Insect Repellent): \$20 |
| <input type="checkbox"/> Actual Amounts | | | | |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves meetings that are arranged with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Between 2005 and 2016, malaria control and prevention efforts have been a significant contributor

to the 58% reduction in under -five mortality in Senegal. Staff will see the impact of USG funds in Senegal.

19. Name and location of hotel or other lodging facility:

Dakar: Raddison Blu, Route de la Corniche O, Dakar 16868, Senegal

Kaolack: Adjana Hotel, Kaolack Road Kahone, Kaolack, Senegal

20. Reason(s) for selecting hotel or other lodging facility:

Dakar hotel was recommended by the Embassy due to location and safety.

Kaolack hotel was recommended by Embassy due to safety and proximity to the field visits.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

All our expenses are at or below per diem. (See attached)

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

We are planning to fly business class to Senegal since it is an overnight flight and we have a full day of activities on Monday. Will fly coach back to DC. Ground transportation provided by chartered vans.

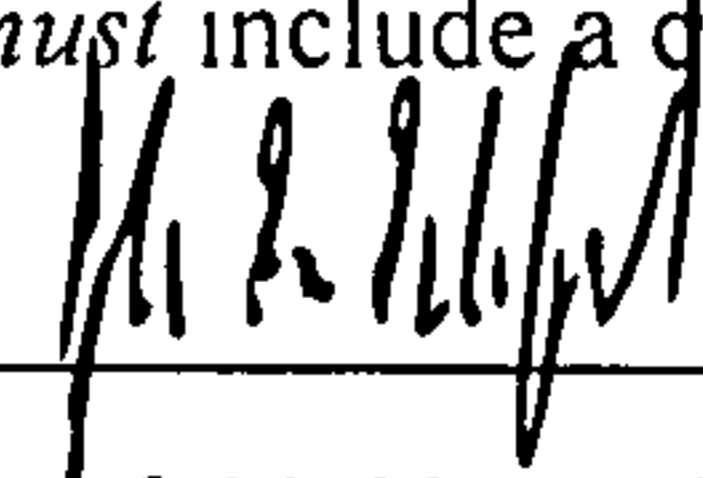
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Joshua Blumenfeld, Managing Director of Global Policy and Advocacy

Name of Organization: Malaria No More Fund

Address: 1301 Connecticut Avenue, NW, Suite 502, Washington DC, 20036

Telephone Number: 202-412-7709

Fax Number:

E-mail Address: jblumenfeld@malariaanomore.org

Malaria No More
Private Sponsor Travel Certification Form

Question 5:

List of Senate Attendees

Michelle Richardson Barlow
Chief of Staff
Senator Roger Wicker
Michelle_Richardson@wicker.senate.gov

Kristen Molloy
Legislative Assistant
Senator Tim Kaine
Kristen_Molloy@kaine.senate.gov

Alexandra Davis
Legislative Fellow
Senator Chris Coons
Alexandra_Davis@coons.senate.gov

Christopher Lynch
Chief of Staff
Senator Ben Cardin
Chris_Lynch@Cardin.senate.gov

Questions 21:

We are below the maximum daily per diem for all of our days in Dakar and Kaolack.

In Dakar, our hotel is at the per diem rate of \$167 USD and our estimated meals are \$50 USD for a total of \$217 USD per day spent in Dakar. The maximum per diem for Dakar is \$276 USD.

In Kaolack, the hotel is at the per diem rate of \$80 USD and our estimated meals are \$25 USD, for a total of \$105 USD per day spent in Kaolack. The maximum per diem for Kaolack is \$144 USD.